



Plainfield Elementary School

School Site Council (SSC) Agenda/Minutes Template

Meeting Date: 1/15/2020	Meeting Location: Staff Room, Plainfield Elementary School
Starting Time: 7:00 am	Ending Time: 8:00 am

Participants: Elected SSC Council Members. All staff, parents and members of the public invited.

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order (1 minute)	None	Chair/Principal	Mr. Pinegar calls the meeting to order at 7:01am
2. Roll Call (1 minute)	None	Secretary	Attendance: Phillip Pinegar, Vicki Allan, Barry Kersting, Clara Skaug, Heather Allan, Sarah Yob, Janna Tolla, Barbara Chase, Ally Bleile, Alex Fricke
3. Additions/Changes to Agenda (1 min.)		Chair/Principal	no additions/changes to the agenda
4. Reading and Approval of Minutes (2 min.)	Approve	Secretary	Council members review the minutes, spelling error updated motion to approve by Janna, seconded by Heather, motion carries
5. Reports of Officers/Committees (4 min.)	None	All Council Members	Ally: happy for nicer weather and that the holidays are over; Barbara: Kindergarteners are ready to learn at this point in the year, the foundation has already been laid; Janna: happy for a return to routine; Sarah: excited to be back into a routine, got a new dog; Heather: looking forward to working on the 3rd grade biome play, exciting to see kids participating; Clara: math intervention class is going well, working on double digit multiplication; Alex: glad to be back into a routine, 4H is starting up; Barry: Kate will be starting Zero Period band, boys are starting the Pinewood Derby; Vicki: kids are excited to be back at school, things are easing back into a routine; Phil: happy to be starting the new year and busy, lots of IEPs, upcoming EL Roadmap training
6. Public Comment (0 min.)	*Not Applicable	Chair	

***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

<p>7. Unfinished Business (5 min.)</p> <p>- SSC Classified Announcement and Welcome</p>	<p>Review & Discuss</p>	<p>Principal</p>	<ul style="list-style-type: none"> Phil: there is a SSC classified staff vacancy, Miss Vicki was unanimously chosen to serve
<p>8. New Business (45 min.)</p> <p>-Review California Dashboard Data</p>	<p>Review & Approve</p> <p>Discuss</p>	<p>Chair/Principal</p>	<ul style="list-style-type: none"> Phil: the California Dashboard for Plainfield was not overall as positive as we would have liked, staff had a chance to review the data at the previous staff meeting Chronic Absenteeism= being absent for 10% of the school year (18 school days or more for a full school year- for any reason); the school does send out letters if students have 3 or more unexcused absences; during the PBIS meetings members review cases that are at risk of becoming Chronically Absent Clara: asks about considerations due to our small size; Phil: there is a special metric for schools that have fewer than 200 students, but we are grouped in with all the other schools Dashboard Summary: <ul style="list-style-type: none"> o ELA 44% standard met/exceeded (last year 46%), 56% at standard nearly met/not met; Math: 41% standard met/exceeded, 59% standard nearly met/not met o English Learner Progress category currently has no category color because we are in a transition phase as we move from the CELDT test to the ELPAC, this category will be “live” next year Barry: what does the dashboard trigger? Phil: If we get into the red we would get some extra funding and be targeted for the areas that we need to get out of the red, similar to the old Program Improvement; Barry: are there any perks to being blue/green? Phil: no Clara: if a school is in the “red” where does the targeted money come from? Phil: the state Heather: the reason there are some groups with No Performance Number is that we don’t have a statistically significant number of students in that group? Phil: correct Heather: Wasn’t there concern the year before about Students with Disabilities potentially reaching the statistically significant threshold/scores going down which

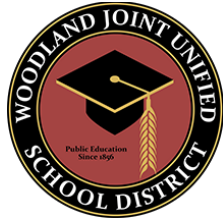
<p>-Safety Plan Review and Approval</p> <p>-SPSA Announcements</p>			<p>would put that category into the red? Phil: yes but they went up/improved this year</p> <ul style="list-style-type: none"> ● Barry: Do we have pull out math support? Phil: some teachers do small group instruction in math, we also have the after school Math Intervention for 2/3 and 4/5th grades ● Phil: grades K-3 also have Target Time where students are split up based on their needs to prepare them to all be on grade level in reading by the time they reach the upper grades ● Janna: we are a small school, so someone who is close to standard could really affect the scores; Phil: that is true, one of our focuses this year is to make sure that students don't have testing fatigue and strategically staggering summative tests, we also want to make the testing meaningful for students this year by having them set goals; Heather: 3rd grade is also rolling out visual goals (graphs) so students can see their progress ● Sarah: on the SBAC tests is there a mechanism to catch students who are just clicking through? Phil: unfortunately no, teachers are mindful to not have "preferred" activities at the end of testing so that students don't rush to get to something ● Clara: are there any personal reasons for students to perform well on the SBAC tests? Barry: at the middle school level the tests do help to determine advanced placement courses ● Clara: It would be nice for teachers to have more information about how students do on individual portions of the tests, so that we can make sure our instruction adequately prepares them ● Heather: our curriculum has online assessments that will help them prepare to taking tests online, at least in terms of comfort with using the tools/buttons <ul style="list-style-type: none"> ● see attached Safety Plan ● information about district wide safety protocols/procedures ● includes schedule of Plainfield Emergency drills ● Heather: most primary classes are using the County Second Step program for Emotional and Social Skills (Victor Services) ● Phil: our 2 School Counselors have instituted a Conflict Managing program with upper grade students who serve at Primary Recess ● Sarah: has the school practiced a lockdown procedure during lunch/recess? Phil: no, not yet; would probably
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<p>-Discussion of Topics for next meeting</p>			<p>communicate via email to coordinate who has which student</p> <ul style="list-style-type: none"> ● Phil motions to approve the Safety Plan, Alex seconds, motion carries ● Barbara: facilities, where are we on the list for getting some much needed improvements? ● Alex: discussion about future combo classes?
<p>9. Adjournment (1 min.)</p>	<p>None</p>	<p>Chair</p>	

Prepared By: Phillip Pinegar (signature) _____
 (type name)

Date: 1/10/2020

Attach sign-in sheet



Plainfield Elementary School

School Site Council (SSC)

Legal Mandates and Recommendations

Date Accomplished:

12/18/2019	Election of SSC Council- Mandate
9/24/2019 & 10/9/2019	Professional Development and Training for SSC-Roles and Responsibilities- Mandate
9/18/2019	Development of Bylaws- Recommended
8/21/2019	Develop Meeting Calendar for 2019-2020- Mandate
10/16/2019 1/15/2020 4/22/2020	Review Student Achievement Data- Mandate
9/18/2019 through May 20, 2020	Monitor the Implementation of the School Plan for Student Achievement- Mandate
1/31/2020	Coordinate with the Safety Committee to approve the <i>School Safety Plan</i> - Mandate
2/6/2019	Complete a Comprehensive Needs Assessment, with identification of key areas for improvement- Mandate
9/18/2019 through May 20, 2020	Evaluate the effectiveness of the School Plan for Student Achievement- Mandate
3/15/2020	Coordinate with ELAC to review programs for English learners- Mandate
N/A	For newly identified CSI schools only: Revision of the School Plan for Student Achievement/ improvement plan- Mandate
4/22/2020	Obtain Recommendations from other school site advisory, standing and special committees regarding the focus of the School Plan for Student Achievement-Mandate
4/23/2020	Develop and approve School Plan for Student Achievement, in coordination with ELAC, approval of ELAC- Mandate

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